

OWC GARDEN CLUB

YARD BEAUTIFICATION RESPONSIBILITIES

Garden Club members are responsible for maintaining the grounds of the Woman's Clubhouse (Bylaws IILB.1). Specifically, the Club is responsible for landscape planning, light maintenance (such as weeding, raking, leaf blowing, sweeping walkway and entrance, fertilizing, watering and light pruning) and planting new or replacement shrubs, flowers, bulbs and the like.

Maintaining the Clubhouse grounds is a year long activity. A list of Yard Care Teams including a Coordinator for each month will be distributed to members at the beginning of the year. If you are unable to participate on the month designated, it is your responsibility to find a replacement or exchange date of responsibility with someone else and notify the Monthly Coordinator. Members unable to work because of health should either find a replacement or notify the Program Chairperson in advance.

1. A worksheet of activities to be accomplished for the month will be provided to each Monthly Coordinator by the Program Chairperson.
2. The 1st Monday of the month at 9:30 AM is designated Yard Beautification Day, with the 2nd Monday in the month as the rain day, unless otherwise determined by the Monthly Coordinator and her team. Any changes should be reported to the Program Chairperson.
3. The Monthly Coordinator should contact her team to plan activities, including equipment members should bring such as rakes, trowels, pruning sheers, gloves, etc.
4. The Monthly Coordinator should report to the Program Chairperson by phone or email before the monthly Garden Club meeting. Report should include number of workers, work done, problems discovered, and supplies needed.
5. Garden carts and other equipment are stored in the shed behind the Clubhouse. The Program Chairperson will provide the key to the shed to the Monthly Coordinator.
6. The key should be returned to the Program Chairperson before the monthly Garden Club meeting.
7. The water spigot is located on the south side of the Clubhouse (the side nearest the parking lot). The knob to the spigot will be provided to the Monthly Coordinator by the Program Chairperson with the key.
8. The Program Chairperson will provide anything that is not already on hand such as fertilizer, ant killer, weed killer or plants.
9. Yard Beautification teams are not responsible for mowing, removal of large shrubs or trees, major pruning of trees or shrubs that would require heavy equipment, or cleaning of the Clubhouse roof or gutters.

YARD BEAUTIFICATION PROGRAM MONTHLY ACTIVITIES

Use this list as a guide. Use your own judgement about what work is needed.

January

1. Sweep and clean entrance to Clubhouse.
2. Pick up trash and branches.
3. Clear leaves away from building foundation.
4. Rake/blow leaves.

February

1. Prune Crape Myrtles and euonymus.
2. Sweep and clean entrance to Clubhouse.
3. Rake/blow leaves (do not use blower in mulched beds).
4. Check for fire ants and treat if necessary.
5. Pick up trash and branches.

March

1. Remove dead blossoms from daffodils (no need to tie up leaves).
2. Prune shrubs, other than euonymus, if necessary.
3. Fertilize shrubs, pyracantha, perennials and bulbs.
4. Check for fire ants and treat if necessary.
5. Sweep and clean entrance to Clubhouse.
6. Pick up trash and branches.
7. Rake/blow leaves. If weather prevents leaf cleanup on scheduled yard work day, another day will be scheduled in March. Leaves must be cleared so grass is not damaged. **Do not pile leaves around trees. (It softens bark and allows insect penetration.)**

April

1. Weed foundation of Clubhouse, especially ajuga bed, and remove leaves near foundation.
2. Check for fire ants and treat if necessary.
3. Remove dead blossoms and foliage from daffodils and divide if necessary.
4. Sweep and clean entrance to Clubhouse.
5. Pick up trash and branches.

May

1. Apply weed and feed to lawn.
2. Weed daffodil bed and remove any remaining dead foliage and blossoms.
3. Sweep and clean entrance to Clubhouse.
4. Check for fire ants and treat if necessary.
5. Pick up trash and branches.
6. Water if necessary.
7. Plant annuals in planter box and fertilize with Miracle Grow. Water during the month as needed.

June

1. Weed foundation of Clubhouse, especially ajuga bed.
2. Water if necessary, especially annuals.
3. Check for fire ants and treat if necessary.
4. Pick up trash and branches.
5. Sweep and clean entrance to Clubhouse.
6. Fertilize annuals in planter box with Miracle Grow.

July

1. Water if necessary.
2. Sweep and clean entrance to Clubhouse.
3. Check for fire ants and treat if necessary.
4. Pick up trash and branches.
5. Weed center island bed.
6. Fertilize annuals in planter box with Miracle Grow.

August

1. Water if necessary.
2. Check for fire ants and treat if necessary.
3. Sweep and clean entrance to Clubhouse.
4. Weed foundation of Clubhouse, especially ajuga bed.
5. Fertilize annuals in planter box, remove dead blossoms and fertilize with Miracle Grow.
6. Pick up trash and branches.

September

1. Rake/blow leaves (do not use blower in pine straw beds).
2. Check for fire ants and treat if necessary.
3. Sweep and clean entrance to Clubhouse.
4. Pick up trash and branches.
5. Weed daffodil bed.
6. Water if necessary.
7. Remove dead flowers from annuals in planter box.

October

1. Rake/blow leaves (do not use blower in pine straw beds).
2. Sweep and clean entrance to Clubhouse.
3. Check for fire ants and treat if necessary.
4. Pick up trash and branches.
5. Plant mums in pots by entrance or in front bed and fertilize with Miracle Grow.
6. Water if necessary.

November

1. Replace or add new shrubs if necessary.
2. Check for fire ants and treat if necessary.
3. Clear leaves away from building foundation.
4. Sweep and clean entrance to Clubhouse.
5. Remove annuals in planter box and plant pansies; fertilize with Miracle Grow.
6. Pick up trash and branches.
7. Remove dead flowers on mums.

December

5. Check for fire ants and treat if necessary.
6. Plant daffodil bulbs if necessary.
7. Sweep and clean entrance to Clubhouse.
8. Pick up trash and branches.
9. Clear leaves away from building foundation.
10. Remove dead flowers on pansies and cut back old branches on mums.